

FRAMEWORK AND REGULATIONS FOR TAUGHT POSTGRADUATE AWARDS

Introduction

1. The following paragraphs provide the framework and regulations for taught postgraduate programmes¹ at the University of Suffolk that lead to the following awards:

each module representing 300 notional hours of learning²) and one 60 credit Dissertation or Research Project module.

16. For full-time Master s courses with an extended placement period, the course should be delivered over two academic years, normally with taught modules to the value to 120 credits being undertaken in the first year and the placement period followed by the remaining 60 credits being undertaken in the second year.

Module types

17.

25. Modules may contain material which substantially overlaps with material from another module within the same course, in which case students will be excluded from taking both modules as part of their programme of study as indicated through the inclusion of excluded combinations within module specifications.

Dissertation or Research Project module

26. A dissertation or research project may not incorporate work previously submitted for a

34. For degree apprenticeships, students will also be expected to successfully complete an End Point Assessment (EPA) in accordance with the requirements of the relevant apprenticeship

experience, as well as procedures for approval of the work placement or work-related experience as suitable, should be outlined in the Course Handbook.

43. An overall module mark of 50% or above is required to pass a module and be awarded the relevant credit.³ Unless core components have been identified in accordance with paragraph 44 below, the module can be passed with a mark of at least 45% for all individual components of assessment providing the overall module mark is 50% or above. This is known as in-module

Failure to pass a module (leading to referral and reassessment)

55. In cases of non-completion of coursework or non-attendance at examinations, the student will have the opportunity to be reassessed once only in the components not completed. The maximum mark attainable for the components upon reassessment will be 50%. The overall modu

56. Where a student submits work but fails to achieve an overall pass mark for the module (50% or above, with at least 45% for all non-core components and at least 50% for all core components), the module outcome will be recorded as a referral and the student will have the opportunity to be reassessed once only in those components of assessment with a mark below 50%. In such cases of reassessment, the maximum mark attainable for the reassessed component will be 50%. The overall module outcome will be determined in the normal way (see marking of modules). Where students have passed a component of assessment, they cannot re-take it in an attempt to achieve a higher mark.

57. Where there is more than one option for the method of assessment, students may choose whether to be reassessed using the same method of assessment or (one of 0.000008871 0 595.32 841.92 re

- b) permit the student to retake the module with attendance, subject to the student having demonstrated sufficient engagement with their studies.

In either case, the student will be permitted **one attempt only** at the component(s) of assessment that they have not already successfully completed (i.e. those components with a mark below 50%), subject to the restrictions noted in paragraph 63 below. Marks from successfully completed components will carry forward except in the circumstances highlighted in paragraph 63 below, and these components cannot be re-taken in an attempt to achieve a higher mark. The maximum mark attainable for the module overall will be 50%.

60. In accordance with paragraphs 28 and 31 above, it is not possible for students to retake the Dissertation or Research Project or MFA Final Project modules or be given a third attempt unless a previous attempt has been disregarded as the result of an appeal under the Academic Appeals Procedure.

61. For courses including an assessed practice placement where the intended award leads to professional registration with a PSRB, it is not possible for students to retake the practice placement module(s) or be given a third attempt unless a previous attempt has been

retakes are not permitted). The

acceptable evidence of extenuating circumstances. If a student has been granted three consecutive deferrals for the same module, the relevant Assessment Board will normally require the student to repeat the module in accordance with paragraph 70.

70. If a deferral has been granted and the relevant Assessment Board believes that it is in the adequate opportunity to engage fully with the learning activities associated with the module), marks for components successfully completed at an earlier stage will normally be carried forward where the assessment methods for the module remain unchanged, components of assessment are not co-dependent, and the module continues to be offered, unless the Assessment Board determined that there are exceptional circumstances that warrant the student completing all components of assessment for the module as if for the first time. Those components for which the student has previously been referred will be marked in accordance with the terms of the original referral (i.e. with marks capped at the 50% pass mark at either component and/or module level in accordance with paragraphs 55, 56, 59 and 64 above, and as summarised in the table in paragraph 66). For the avoidance of doubt, repeating a module is not the same as retaking a module: a repeat is as a result of extenuating circumstances, whereas a retake is the result of academic failure.

71. Where assessment methods for a module have changed since the deferral; where components of assessment build upon each other in some way; or where the module is no longer offered, students repeating the module (or replacement module) will be expected to complete all components of assessment regardless of previous results. In such cases, students will be eligible for the full range of marks, unless they have previously failed the module after a reassessment opportunity and are subject to capping of the component and/or module mark at the pass mark (in accordance with paragraphs 59 and 64 above).

Intercalation

72. Consideration of intercalation cases is undertaken in accordance with the *Additional Time due to Extenuating Circumstances Policy*.

73. Where an application to intercalate is approved, any work submitted prior to the date of intercalation will be presented to the Assessment Board for the result to be ratified. If no work was submitted for a component by the notified deadline where that deadline was prior to the date of intercalation, or where the student failed to attend an examination scheduled prior to the date of the intercalation, the result will be recorded as a referral (in accordance with paragraph 55 above).

77. Where students undertake a replacement module (for example through choice; because a module is no longer offered; or because their timetable does not allow them to take the original

Classification of awards

82.

with Merit or with Distinction, where

